





# Commitment to Excellence Award



## 2024 Nomination Form



### NOMINATION INSTRUCTIONS:

To nominate a staff member or administrator, please complete the entire form. The example section is required. Email the completed nomination form and/or questions to [sadt@udmercy.edu](mailto:sadt@udmercy.edu). This is an online process and hard copies are not accepted. **In order to save the completed form, you need to use the "print to file" option and choose "save as a pdf". Adobe is required. If you do not have Adobe on your computer, please print the form, scan and email to [sadt@udmercy.edu](mailto:sadt@udmercy.edu).**

Nominee: \_\_\_\_\_

Position: \_\_\_\_\_

Please check one of the following categories:

Staff employee with two (2) or more years of experience in the field of work. ( )  
Staff employee with one (1) year of experience in the field of work. ( )  
Staff employee with less than one (1) year of experience in the field of work. ( )  
Staff employee with two (2) or more years of experience in the field of work. ( )  
Staff employee with one (1) year of experience in the field of work. ( )  
Staff employee with less than one (1) year of experience in the field of work. ( )



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Key: Please score each attribute a number ranging from 1 - 5  
1 = Satisfactory and 5 = Excellent

Professionalism/Customer Service